

Samarth eGov

User Manual on MUKHYA MANTRIR NIJUT BABU AASONI, 2025-26
through Principal's and Registrar's Samarth Login

Directorate of Higher Education, Assam
2026

Mukhya Mantrir Nijut Babu Aasoni, 2025–26

(For UG & PG First Semester Students)

The **Mukhya Mantrir Nijut Babu Aasoni, 2025–26** will provide financial assistance to eligible male students pursuing regular Undergraduate and Postgraduate programmes in the academic session 2025–26, with the objective of supporting continuation of higher education.

1. **UG students** shall be eligible to receive **₹1,000 per month**.
2. **PG students** shall be eligible to receive **₹2,000 per month**.

Eligibility Criteria

Colleges shall ensure that **only students fulfilling all the following conditions** are considered eligible:

1. The applicant **must be a male student**.
2. The student **must be enrolled in a Regular programme**.
✗ Students enrolled in Self-Financed programmes are NOT eligible.
3. The applicant **must be enrolled in Undergraduate (UG) 1st Semester or in Postgraduate (PG) 1st Semester** for the academic session 2025–26.
4. The **annual family income must be ₹4,00,000 (Rupees Four Lakh) or below**.
5. The student **must be unmarried**.
6. The student **must be a permanent resident of Assam**.
7. The student **must have an active bank account in his own name**.
8. The student **must upload valid income proof**, i.e.
 - Income Certificate **OR**
 - Ration Card.
9. The student **must upload a copy of the Bank Passbook** clearly showing:
 - Name of Account Holder
 - Bank Name
 - Account Number
 - IFSC Code.

Special Conditions

- **Bani Kanta Kakati Scooty Award:**
 - **UG students who have already received the Bani Kanta Kakati Scooty Award** are NOT eligible for this Aasoni.
 - **PG students are eligible**, even if they had received the Bani Kanta Kakati Scooty Award during their UG studies.
 - Postgraduate students availing the **CM's Jibon Prerana Scheme** shall not be eligible for this scheme

Responsibility of Colleges

- Colleges shall be **fully responsible for verification of eligibility and correctness of data.**
- Any incorrect entry, wrong selection (marital status, domicile, programme type, semester, etc.) may lead to **rejection of the application** and shall be the responsibility of the concerned institution.
- Colleges must ensure **timely completion** of data entry as per instructions issued by the Directorate of Higher Education, Assam.

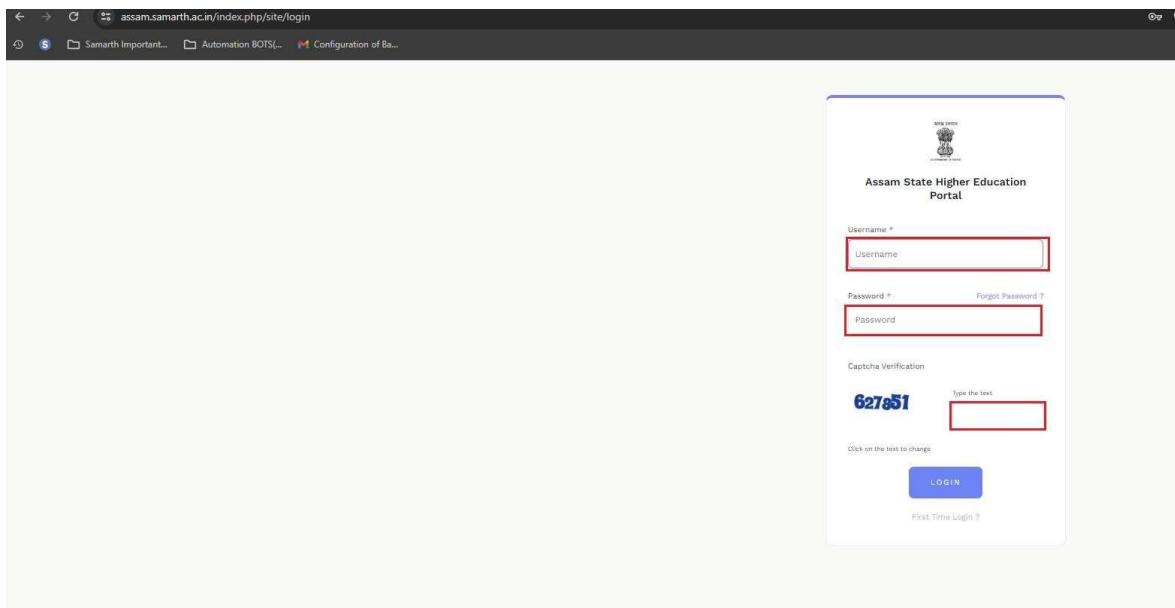
For any queries kindly email dhe.mmnba2026@gmail.com

IMPORTANT POINTS FOR AUTHORITIES WORKING ON ACCORDING APPROVAL TO MUKHYA MANTRIR NIJUT BABU AASONI 2025-26

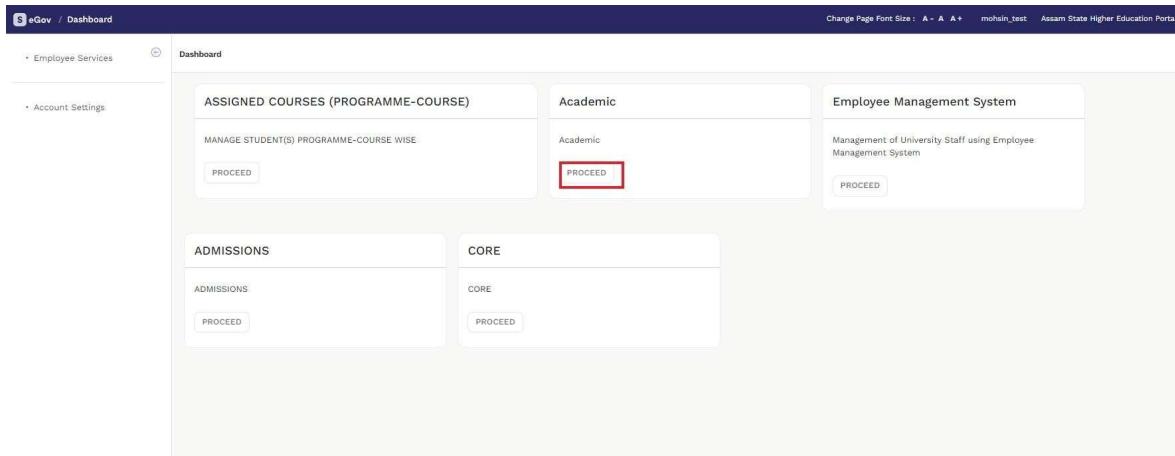
Introduction

This is a reference document for how to Apply/Verify MMNBA requests through the Principal's and Registrar's login.

Step 1: - Login to your Principal's/Registrar's Account and go to the dashboard.



Step 2: - Click on the **Proceed** button which shows under the **Academic** section.

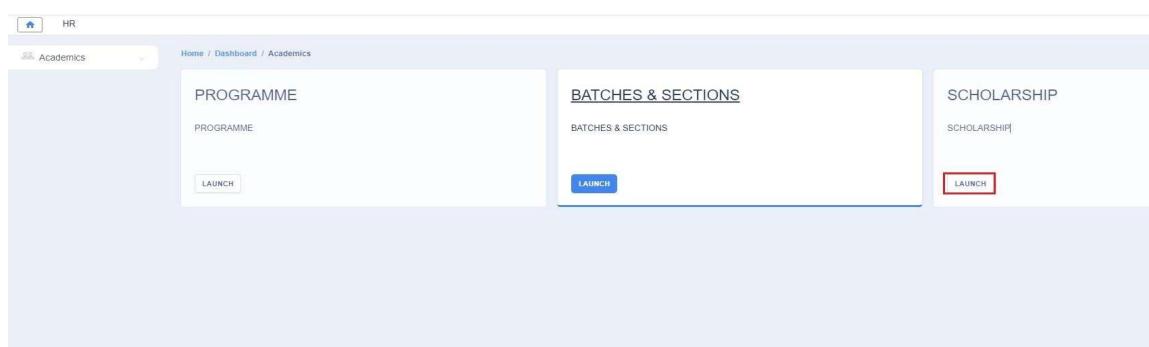


A. All Institutions are advised to initially undertake the action- “**Apply**” against all the verified and submitted forms; and tally the entries for consistency in the data submitted in the form and data entered in the portal, by proceeding with “**Verify**” under verification pending.

B. Thereafter, please cross-check if there are any erroneous entries. If any erroneous entries are found, then such entries are to be reverted to “**Open**” and then the Institutions will have to “**Apply**” again.

C. When all entries are tallied for consistency in the data submitted in the form and data entered in the portal, only then the Institutions are to proceed with “**Submit**” under verification pending.

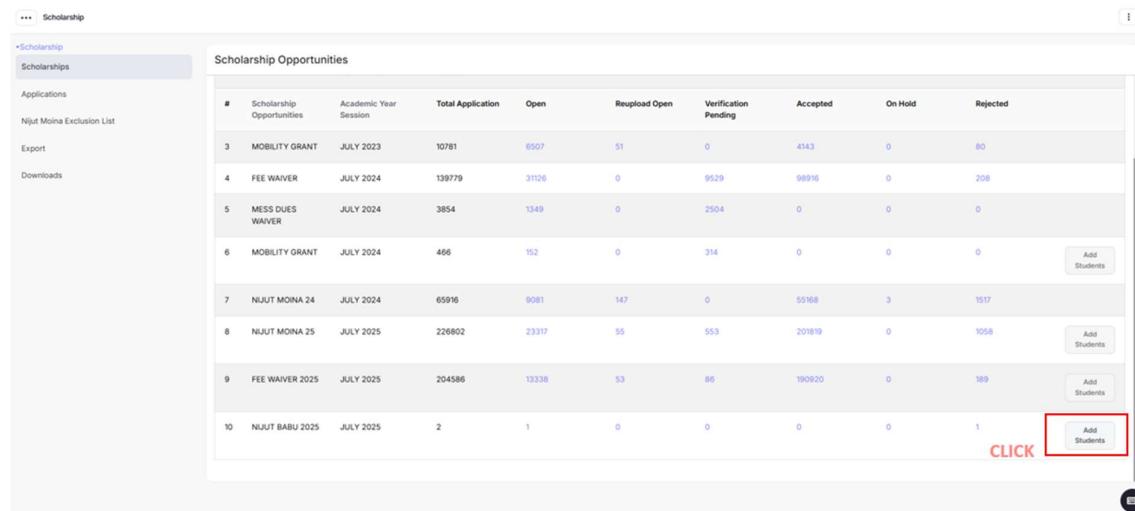
Step 3: - Click on the **Launch** button under the **Scholarship** section.



Step 4: - The ‘**Scholarship Opportunities**’ option lists the scholarships that are applicable to students of the respective college. It also shows the Scholarship Application Status.

Scholarship Opportunities														
Scholarships	Applications	Nijut Moina Exclusion List	Export	Downloads	#	Scholarship Opportunities	Academic Year Session	Total Application	Open	Reupload Open	Verification Pending	Accepted	On Hold	Rejected
					3	MOBILITY GRANT	JULY 2023	10781	6507	51	0	4143	0	80
					4	FEE WAIVER	JULY 2024	139779	31126	0	9529	98916	0	208
					5	MESS DUES WAIVER	JULY 2024	3854	1349	0	2504	0	0	0
					6	MOBILITY GRANT	JULY 2024	466	152	0	314	0	0	0
					7	NIJUT MOINA 24	JULY 2024	65916	9081	147	0	55168	3	1517
					8	NIJUT MOINA 25	JULY 2025	226828	23328	55	505	201832	0	1058
					9	FEE WAIVER 2025	JULY 2025	204586	13338	53	86	180920	0	189
					10	NIJUT BABU 2025	JULY 2025	2	0	0	1	0	0	1

Step 5: - Here the “Add Students” option under the “NIJUT BABU 2025” Scholarship Scheme need to be clicked.

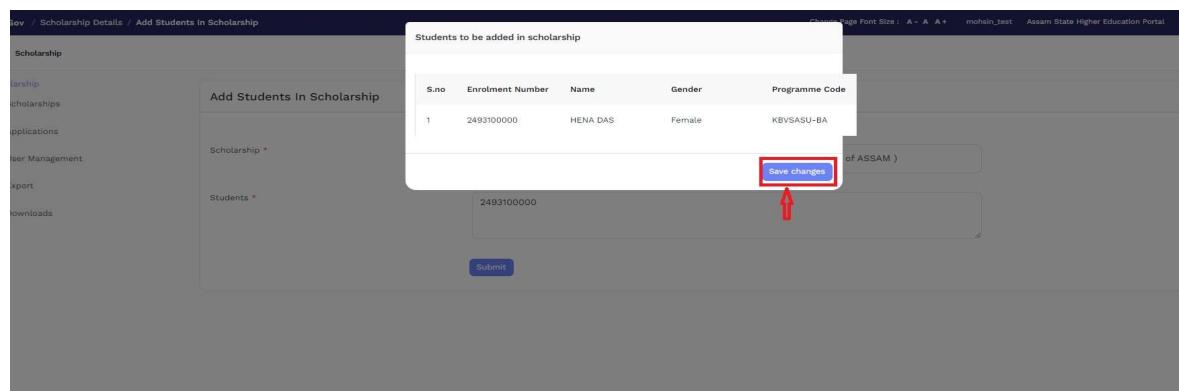


The screenshot shows a table of scholarship opportunities. The columns include #, Scholarship Opportunities, Academic Year Session, Total Application, Open, Reupload Open, Verification Pending, Accepted, On Hold, and Rejected. The 10th row, 'NIJUT BABU 2025' (JULY 2025), has an 'Add Students' button. A red box highlights this button, and the word 'CLICK' is written below it.

Step 6: - In this Section Principal's needs to mention all eligible students' enrollment number by separating them **by comma (,) without space**.

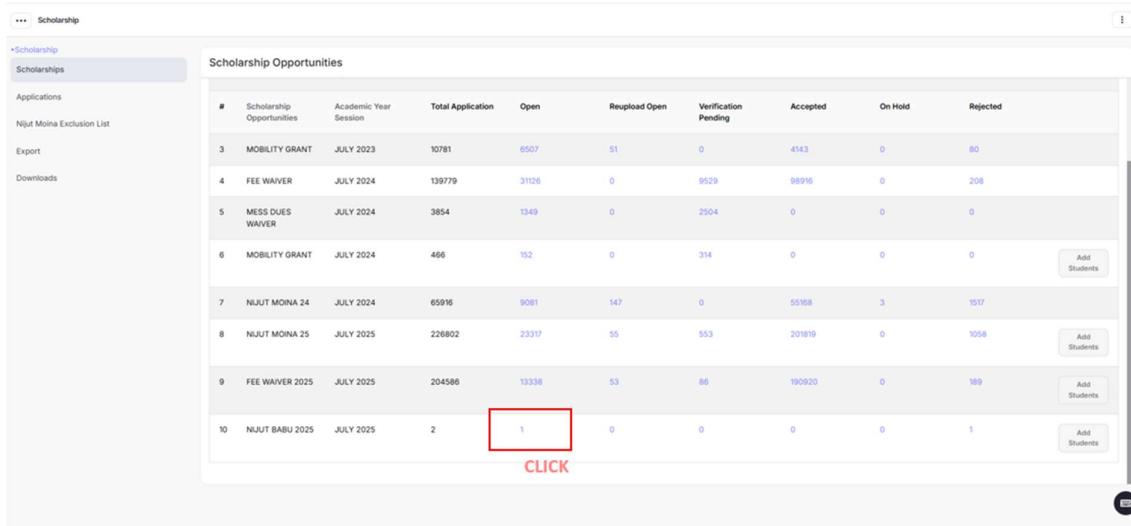
Example (2511008997,251989899,25567888).

It is to be noted that only first-semester male students who have already availed the fee waiver scheme can be added.



The screenshot shows a modal window titled 'Students to be added in scholarship'. It contains a table with one row: S.no 1, Enrolment Number 2493100000, Name HENA DAS, Gender Female, and Programme Code KBVSASU-BA. A red box highlights the 'Save changes' button, and a red arrow points to it.

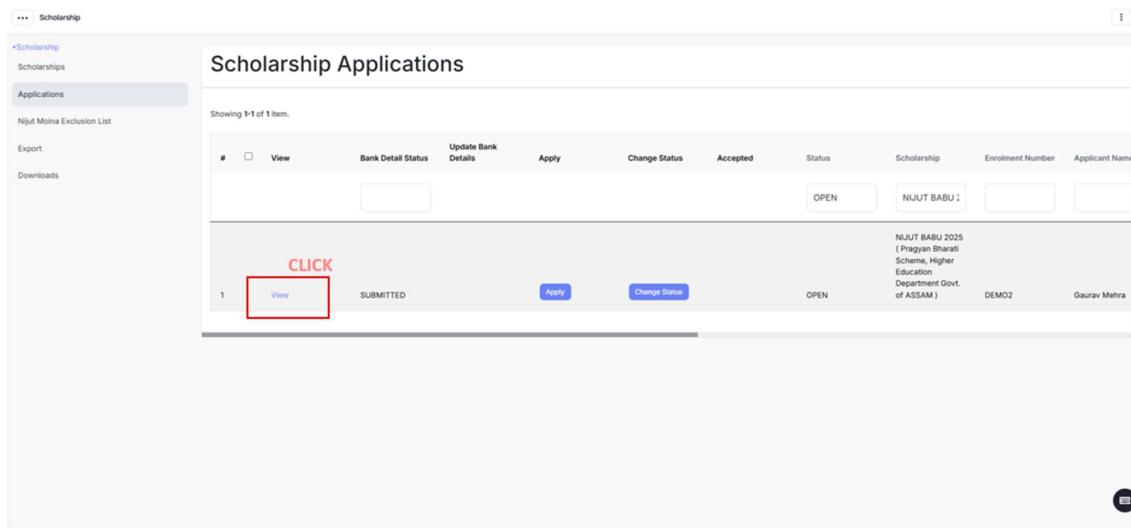
Step 7: - Once all eligible students are added under the respective scholarship then Admin needs to click on the Open Section to Apply for this Scholarship.



The screenshot shows a table of scholarship applications. The columns are: #, Scholarship Opportunities, Academic Year Session, Total Application, Open, Reupload Open, Verification Pending, Accepted, On Hold, and Rejected. The last row, for NIJUT BABU 2025, has an 'Open' value of 1, which is highlighted with a red box and the word 'CLICK' written below it.

#	Scholarship Opportunities	Academic Year Session	Total Application	Open	Reupload Open	Verification Pending	Accepted	On Hold	Rejected
3	MOBILITY GRANT	JULY 2023	10781	6507	51	0	4143	0	80
4	FEE WAIVER	JULY 2024	139779	31126	0	9529	98916	0	208
5	MESS DUES WAIVER	JULY 2024	3854	1349	0	2504	0	0	0
6	MOBILITY GRANT	JULY 2024	466	152	0	314	0	0	0
7	NIJUT MOINA 24	JULY 2024	65916	9081	147	0	55168	3	1517
8	NIJUT MOINA 25	JULY 2025	226802	23317	55	553	201819	0	1058
9	FEE WAIVER 2025	JULY 2025	204586	13338	53	86	190920	0	189
10	NIJUT BABU 2025	JULY 2025	2	1	0	0	0	0	1

Step 8: - Added students may next be checked through **VIEW** option.



The screenshot shows a table of scholarship applications. The columns are: #, View, Bank Detail Status, Update Bank Details, Apply, Change Status, Accepted, Status, Scholarship, Enrolment Number, and Applicant Name. The first row, for NIJUT BABU 2025, has a 'View' button highlighted with a red box and the word 'CLICK' written below it.

#	View	Bank Detail Status	Update Bank Details	Apply	Change Status	Accepted	Status	Scholarship	Enrolment Number	Applicant Name
1	CLICK	SUBMITTED					OPEN	NIJUT BABU 2025		Gaurav Mehra

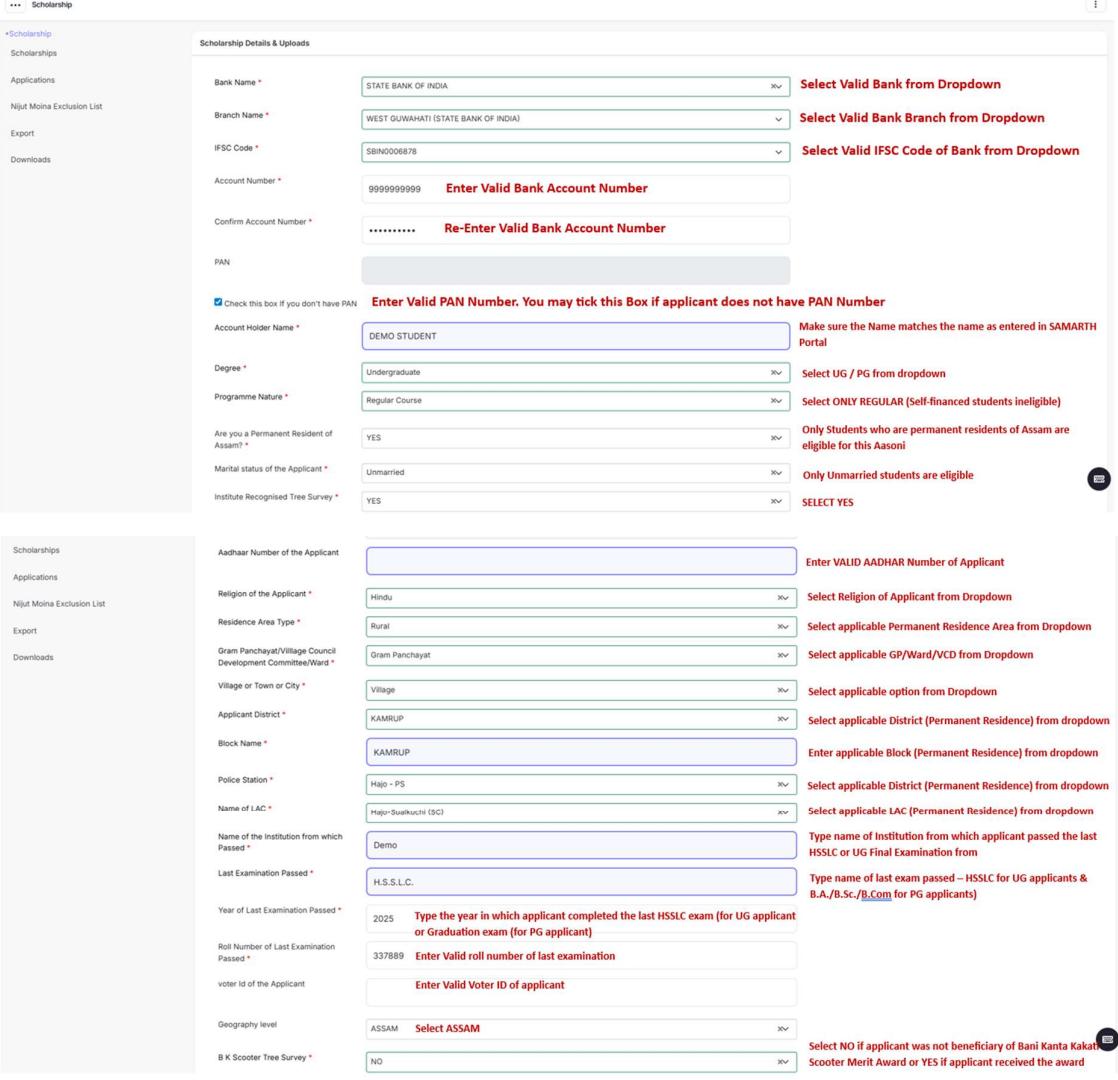
Step 9: - Added students may next be checked through “View” option.

... Scholarship	Preview : NIJUT BABU 2025		
Scholarships			
Applications			
Nijut Moina Exclusion List			
Export	Scholarship Application no.	1221255	Enrolment Number
Downloads	Applicant Name	Gaurav Mehra	Gender
	University	11Gauhati University	College
	Programme	GU-FPM:Bachelor of Vocation(Food Processing & Quality Management)	Date of Birth
	Social Category	General	Admission Category
	Term	1	Status
	Degree	Undergraduate	Block Name
	Application Submitted At	2026-01-03 09:08:46	Family Income
	IFSC Code	SBIN0006878	Bank Name
	Account Number	9999999999	Account Holder Name
	Cancel cheque	View File	Passbook
			View File

Please remember that P.G. Admission data is IMPORTED DATA (through excel sheet). Therefore, you must double-check that the concerned student really is a current session 1st semester P.G. Student.

Step 10: - After that the admin can click on the “**Apply**” button.

Step 11: - Once clicked on the Apply button the below attached screen will appear here principal needs to fill the required fields and then click on the “Submit” button.



The screenshot shows a scholarship application form with two main sections: "Scholarship Details & Uploads" and "Aadhaar Number of the Applicant".

Scholarship Details & Uploads:

- Bank Name ***: STATE BANK OF INDIA (Validation: Select Valid Bank from Dropdown)
- Branch Name ***: WEST GUWAHATI (STATE BANK OF INDIA) (Validation: Select Valid Bank Branch from Dropdown)
- IFSC Code ***: SBIN0006878 (Validation: Select Valid IFSC Code of Bank from Dropdown)
- Account Number ***: 9999999999 (Validation: Enter Valid Bank Account Number)
- Confirm Account Number ***: (Validation: Re-Enter Valid Bank Account Number)
- PAN**: (Validation: Enter Valid PAN Number. You may tick this Box if applicant does not have PAN Number)
- Account Holder Name ***: DEMO STUDENT (Validation: Make sure the Name matches the name as entered in SAMARTH Portal)
- Degree ***: Undergraduate (Validation: Select UG / PG from dropdown)
- Programme Nature ***: Regular Course (Validation: Select ONLY REGULAR (Self-financed students ineligible))
- Are you a Permanent Resident of Assam? ***: YES (Validation: Only Students who are permanent residents of Assam are eligible for this Aasoni)
- Marital status of the Applicant ***: Unmarried (Validation: Only Unmarried students are eligible)
- Institute Recognised Tree Survey ***: YES (Validation: SELECT YES)

Aadhaar Number of the Applicant:

- Aadhaar Number of the Applicant**: (Validation: Enter VALID AADHAR Number of Applicant)
- Religion of the Applicant ***: Hindu (Validation: Select Religion of Applicant from Dropdown)
- Residence Area Type ***: Rural (Validation: Select applicable Permanent Residence Area from Dropdown)
- Gram Panchayat/Village Council Development Committee/Ward ***: Gram Panchayat (Validation: Select applicable GP/Ward/VCD from Dropdown)
- Village or Town or City ***: Village (Validation: Select applicable option from Dropdown)
- Applicant District ***: KAMRUP (Validation: Select applicable District (Permanent Residence) from dropdown)
- Block Name ***: KAMRUP (Validation: Enter applicable Block (Permanent Residence) from dropdown)
- Police Station ***: Hajo - PS (Validation: Select applicable District (Permanent Residence) from dropdown)
- Name of LAC ***: Hajo-Sualkuchi (SC) (Validation: Select applicable LAC (Permanent Residence) from dropdown)
- Name of the Institution from which Passed ***: Demo (Validation: Type name of Institution from which applicant passed the last HSSLC or UG Final Examination from)
- Last Examination Passed ***: H.S.S.L.C. (Validation: Type name of last exam passed – HSSLC for UG applicants & B.A./B.Sc./B.Com for PG applicants)
- Year of Last Examination Passed ***: 2025 (Validation: Type the year in which applicant completed the last HSSLC exam (for UG applicant or Graduation exam (for PG applicant))
- Roll Number of Last Examination Passed ***: 337889 (Validation: Enter Valid roll number of last examination)
- voter Id of the Applicant**: (Validation: Enter Valid Voter ID of applicant)
- Geography level**: ASSAM (Validation: Select ASSAM)
- B K Scooter Tree Survey ***: NO (Validation: Select NO if applicant was not beneficiary of Bani Kanta Kakati Scooter Merit Award or YES if applicant received the award)

- If **Permanent Resident** status is marked wrongly as NO and/or If **Marital status** is marked wrongly as YES then the application is automatically rejected.
- B.K. Scooter option ONLY VALID for UG students. UG students who have received the Bani Kanta Kakati Scooty award are NOT ELIGIBLE for availing this Aasoni. However, PG applicants are eligible even if they had received the Bani Kanta Kakati Scooty award.

Step 12: - After that click on the Verification Pending section numbers to verify the applied applications.

Scholarship Opportunities										
WAIVER										
#	Scholarship Opportunities	Academic Year Session	Total Application	Open	Reupload Open	Verification Pending	Accepted	On Hold	Rejected	
6	MOBILITY GRANT	JULY 2024	466	152	0	314	0	0	0	
7	NIJUT MOINA 24	JULY 2024	65916	9081	147	0	55168	3	1517	
8	NIJUT MOINA 25	JULY 2025	226828	23328	55	555	201832	0	1058	
9	FEE WAIVER 2025	JULY 2025	204586	13338	53	86	190920	0	189	
10	NIJUT BABU 2025	JULY 2025	2	0	0	1	0	0	1	

Step 13: - Here Admin can “**Verify Details**” of all applied applications once verifications are completed. Then the application count will be shown under the accepted column.

Scholarship Applications										
Showing 1-1 of 1 item.										
#	<input type="checkbox"/>	View	Bank Detail Status	Update Bank Details	Apply	Change Status	Accepted	Status	Scholarship	Enroln
1	<input type="checkbox"/>	View	SUBMITTED	Change Status	Update Bank Details	Apply	Accepted	Status	NIJUT BABU 2025 (Pragyan Bharati Scheme, Higher Education Department Govt. of ASSAM)	VERIFICATION_PEN
1	<input type="checkbox"/>	View	SUBMITTED	Change Status	Update Bank Details	Apply	Accepted	Status	NIJUT BABU 2025 (Pragyan Bharati Scheme, Higher Education Department Govt. of ASSAM)	VERIFICATION_PEN

Step 14: - Once all checks are completed, Check the **Tick Box** on the Income Declaration option and click on “**Submit**”.

Details: NIJUT BABU 2025

Entered By Admin				Provided By Student				
Applicant Name	Gaurav Mehra	Enrolment Number	DEMO2	Family Income				
Gender	Male	Date of Birth	2004-03-18	Bank Details				
University	11Gauhati University	College	232: Rupahi College	Ifsc Code	SBIN0006878	Bank Name	STATE BANK OF INDIA	
Programme	Bachelor of Vocation(Food Processing & Quality Management)	Social Category	General	Branch Name	WEST GUWAHATI (STATE BANK OF INDIA)		Account Number	9999999999
Admission Category	General	Nijut Molna Details			Account Holder Name	DEMO STUDENT	Pan Number	NA
Are you a Permanent Resident of Assam?	YES	Marital status of the Applicant	Unmarried	Canceled Cheque or Passbook	View Ask for Required	Passbook	View	
Institute Recognised Tree Survey	YES	Aadhaar Number of the Applicant			Status			
Religion of the Applicant	Hindu	Residence Area Type	Rural	ACCEPTED				
Gram Panchayat/Village Council Development Committee/Ward	Gram Panchayat	Village or Town or City	Village	<input type="checkbox"/> The applicant is a bona fide student of the institution and all details submitted are duly verified and validated as per the guidelines of the Scheme. <input type="checkbox"/> The applicant is a Fee Waiver Scheme beneficiary with an annual family income of ₹4.00 lakh or below.				
Name of the Institution from which Passed	Democ	Last Examination Passed	H.S.S.L.C.	<input type="checkbox"/> Submit				
Year of Last Examination Passed	2025	Roll Number of Last Examination Passed	337889					
voter id of the Applicant		Geography level	ASSAM					
B K Scooter Tree Survey	NO	Police Station	Hajo - PS					
Degree	Undergraduate	Block Name	KAMRUP					
Applicant District	KAMRUP	Block Name	KAMRUP					

The inferences for the status of the process are as follows:

- **Open:**

Admin can view all the open requests made for the purpose of Applying in the respective Scholarship.

- **Verification Pending:**

Admin/Principal can verify the pending details and ask for a re-upload of the specific documents if required.

- Select status as verified, on hold, or rejected accordingly.
- Mention remark under Admin Remark section.
- Click on the check box.
- Click on the Submit Button.

- **Accepted:**

Admin can view all the verified/Accepted Applications under this tab.

Note:- Whatever Application Statuses have been marked by admin will be shown under the Separate Tags (*Open reupload, Hold, Accepted, and Rejected*)

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