User Manual on MUKHYA MANTRIR NIJUT BABU AASONI, 2025-26 through Principal's and Registrar's Samarth Login

Directorate of Higher Education, Assam

2026

Mukhya Mantrir Nijut Babu Aasoni, 2025–26

(For UG & PG First Semester Students)

The **Mukhya Mantrir Nijut Babu Aasoni, 2025–26** will provide **financial assistance to eligible male students** pursuing **regular Undergraduate and Postgraduate programmes** in the academic session **2025–26**, with the objective of supporting continuation of higher education.

1. **UG students** shall be eligible to receive **₹1,000 per month**.
2. **PG students** shall be eligible to receive **₹2,000 per month**.

Eligibility Criteria

Colleges shall ensure that **only students fulfilling all the following conditions** are considered eligible:

1. The applicant **must be a male student**.
2. The student **must be enrolled in a Regular programme**.
   ❌ **Students enrolled in Self-Financed programmes are NOT eligible.**
3. The applicant **must be enrolled in Undergraduate (UG) 1st Semester** or **in Postgraduate (PG) 1st Semester** for the academic session **2025–26**.
4. The **annual family income must be ₹4,00,000 (Rupees Four Lakh) or below**.
5. The student **must be unmarried**.
6. The student **must be a permanent resident of Assam**.
7. The student **must have an active bank account in his own name**.
8. The student **must upload valid income proof**, i.e.
   - Income Certificate **OR**
   - Ration Card.
9. The student **must upload a copy of the Bank Passbook** clearly showing:
   - Name of Account Holder
   - Bank Name
   - Account Number
   - IFSC Code.

Special Conditions

- **Bani Kanta Kakati Scooty Award**:
  - **UG students who have already received the Bani Kanta Kakati Scooty Award are NOT eligible** for this Aasoni.
  - **PG students are eligible**, even if they had received the Bani Kanta Kakati Scooty Award during their UG studies.
  - Postgraduate students availing the **CM's Jibon Prerana Scheme** shall not be eligible for this scheme

Responsibility of Colleges

- Colleges shall be **fully responsible for verification of eligibility and correctness of data**.
- Any incorrect entry, wrong selection (marital status, domicile, programme type, semester, etc.) may lead to **rejection of the application** and shall be the responsibility of the concerned institution.
- Colleges must ensure **timely completion** of data entry as per instructions issued by the Directorate of Higher Education, Assam.

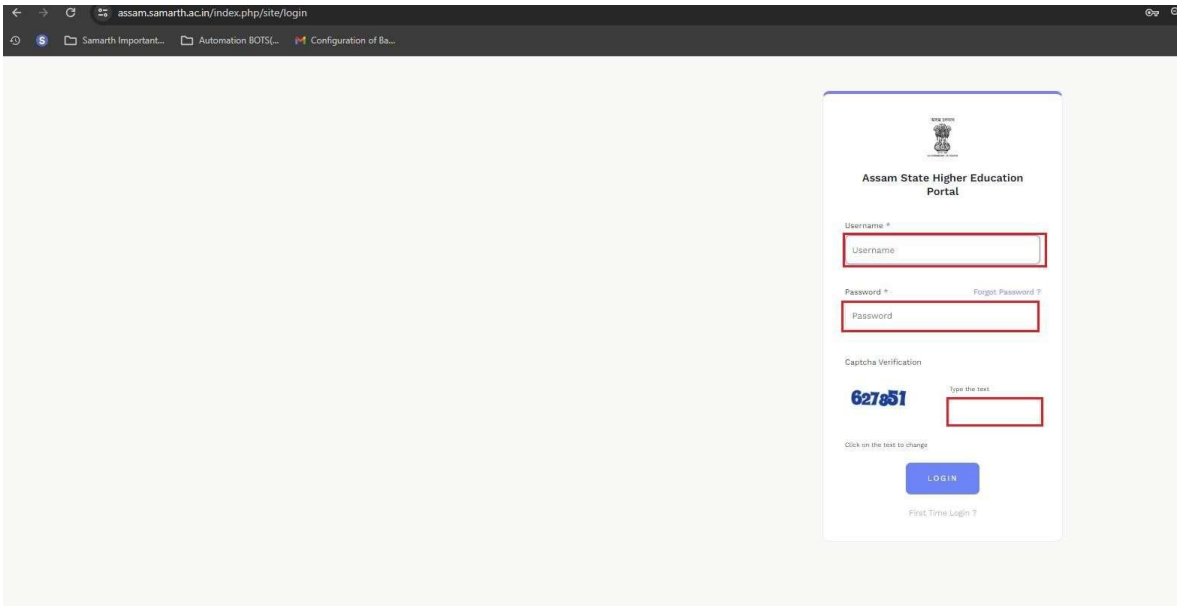
For any queries kindly email dhe.mmnba2026@gmail.com

IMPORTANT POINTS FOR AUTHORITIES WORKING ON ACCORDING APPROVAL TO MUKHYA MANTRIR NIJUT BABU AASONI 2025-26

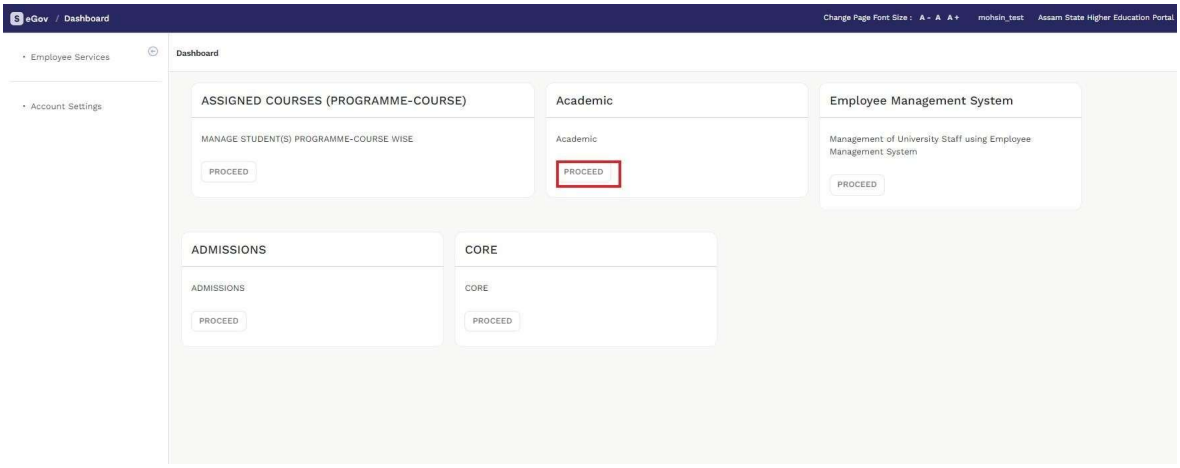
Introduction

This is a reference document for how to Apply/Verify MMNBA requests through the Principal's and Registrar's login.

Step 1: - Login to your Principal's/Registrar's Account and go to the dashboard.



Step 2: - Click on the **Proceed** button which shows under the **Academic** section.

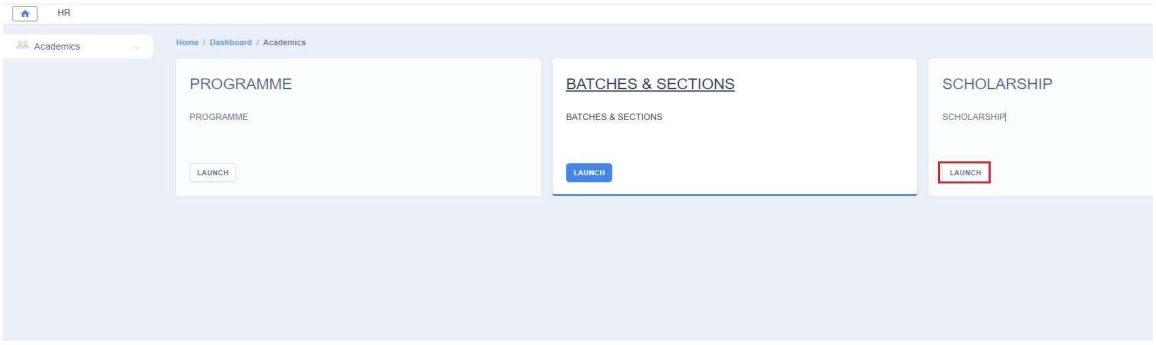


A. All Institutions are advised to initially undertake the action- "**Apply**" against all the verified and submitted forms; and tally the entries for consistency in the data submitted in the form and data entered in the portal, by proceeding with "Verify" under verification pending.

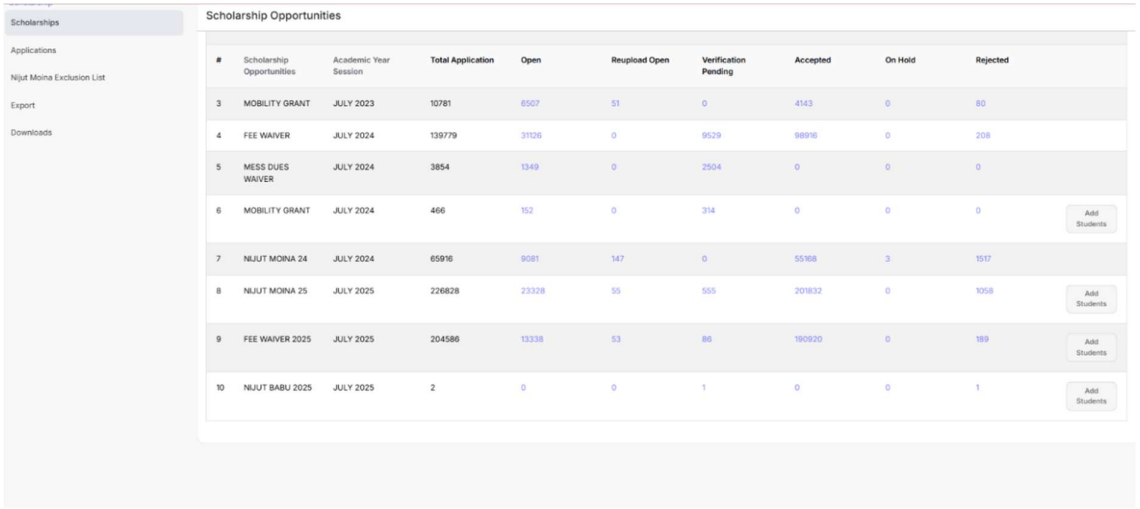
B. Thereafter, please cross-check if there are any erroneous entries. If any erroneous entries are found, then such entries are to be reverted to "**Open**" and then the Institutions will have to "**Apply**" again.

C. When all entries are tallied for consistency in the data submitted in the form and data entered in the portal, only then the Institutions are to proceed with "**Submit**" under verification pending.

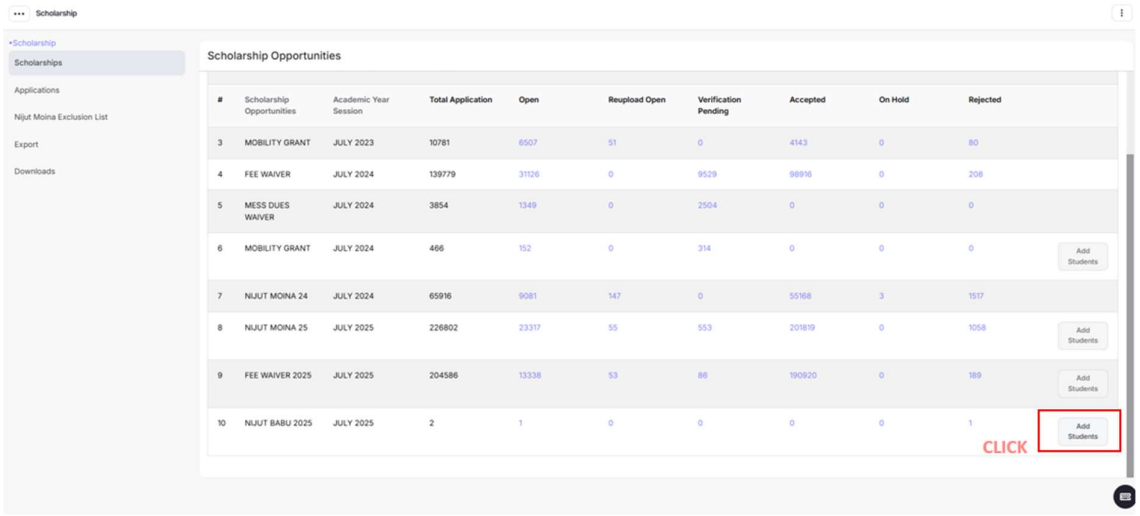
Step 3: - Click on the **Launch** button under the **Scholarship** section.



Step 4: - The '**Scholarship Opportunities**' option lists the scholarships that are applicable to students of the respective college. It also shows the Scholarship Application Status.

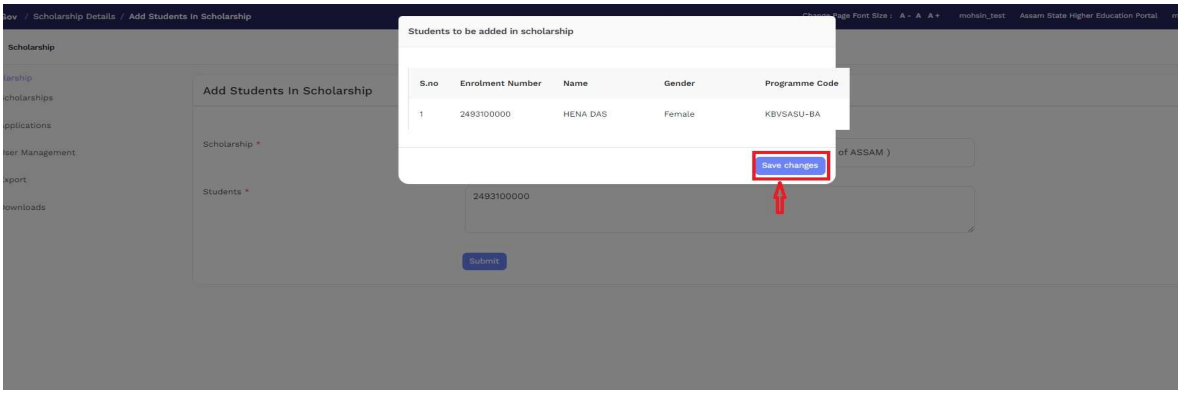


Step 5: - Here the **"Add Students"** option under the **"NIJUT BABU 2025"** Scholarship Scheme need to be clicked.

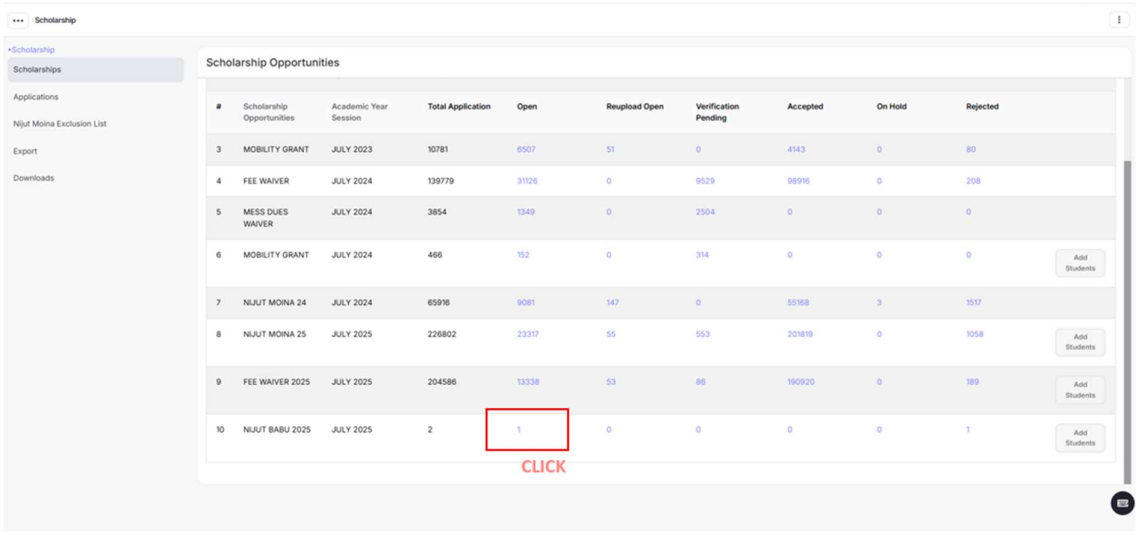


Step 6: - In this Section Principal's needs to mention all eligible students' enrollment number by separating them **by comma (,) without space.**
Example (2511008997,251989899,25567888).

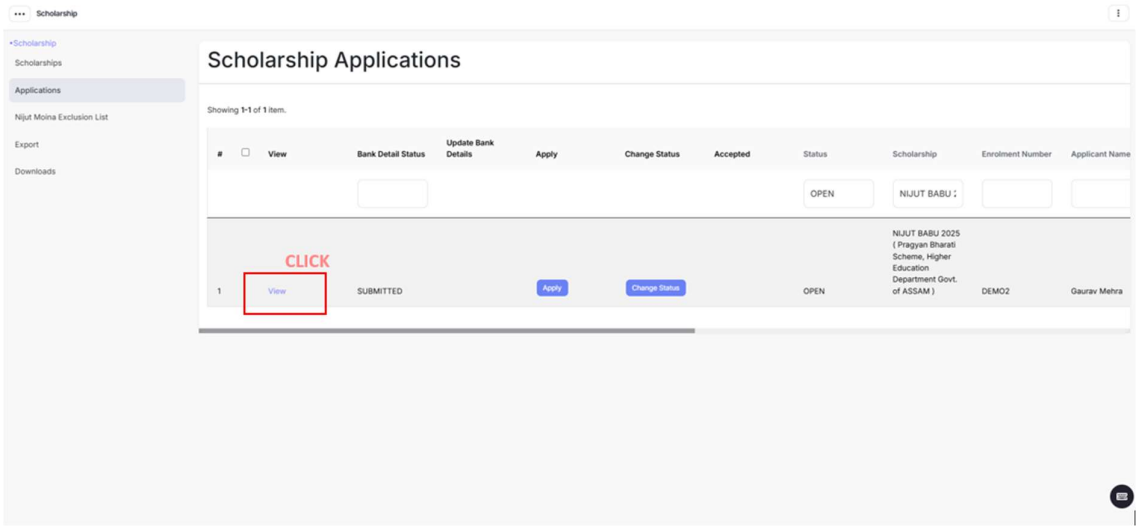
It is to be noted that only first-semester male students who have already availed the fee waiver scheme can be added.



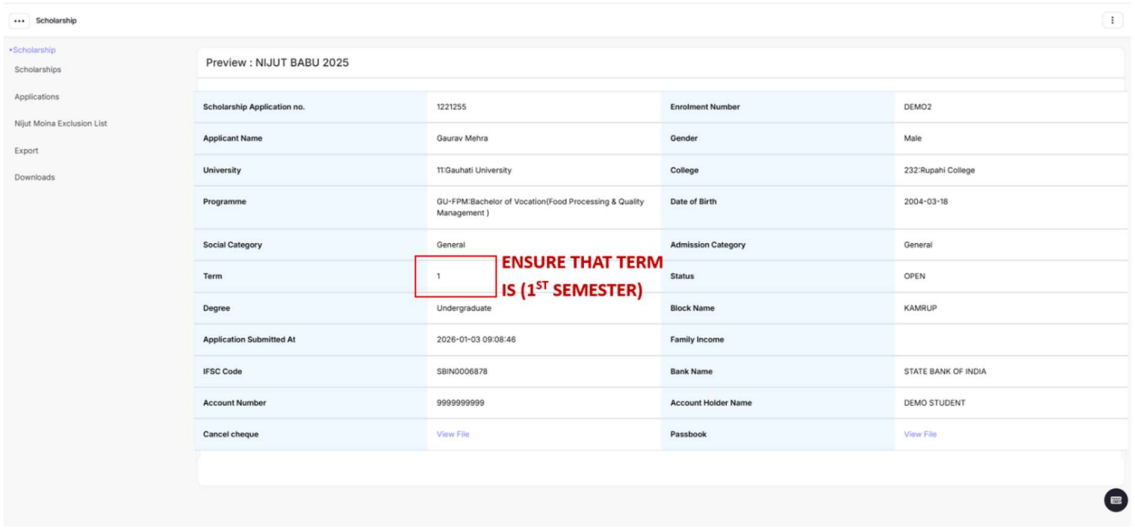
Step 7: - Once all eligible students are added under the respective scholarship then Admin needs to click on the Open Section to Apply for this Scholarship.



Step 8: - Added students may next be checked through **VIEW** option.

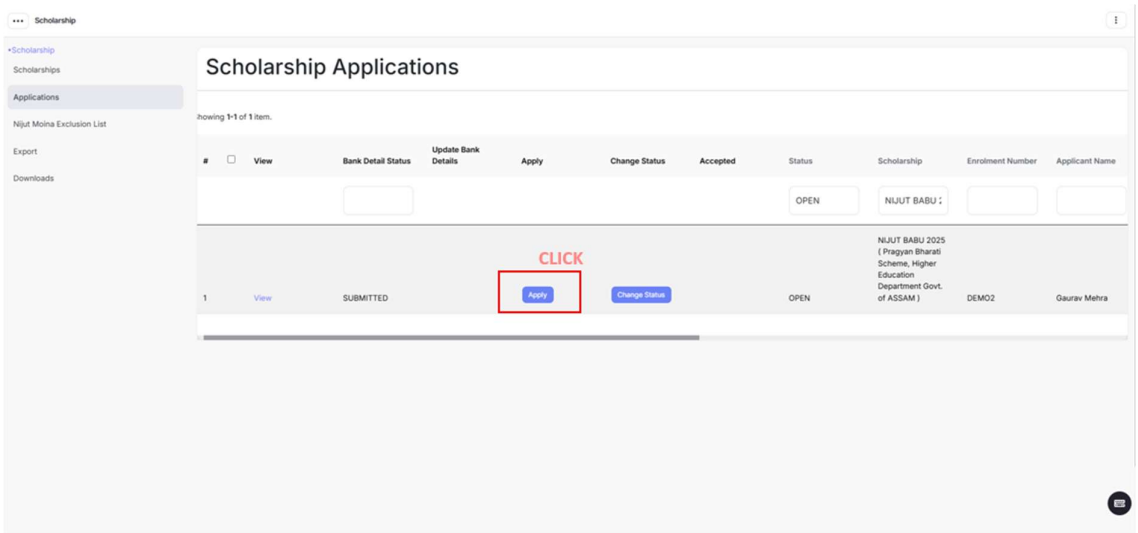


Step 9: - Added students may next be checked through "**View"** option.

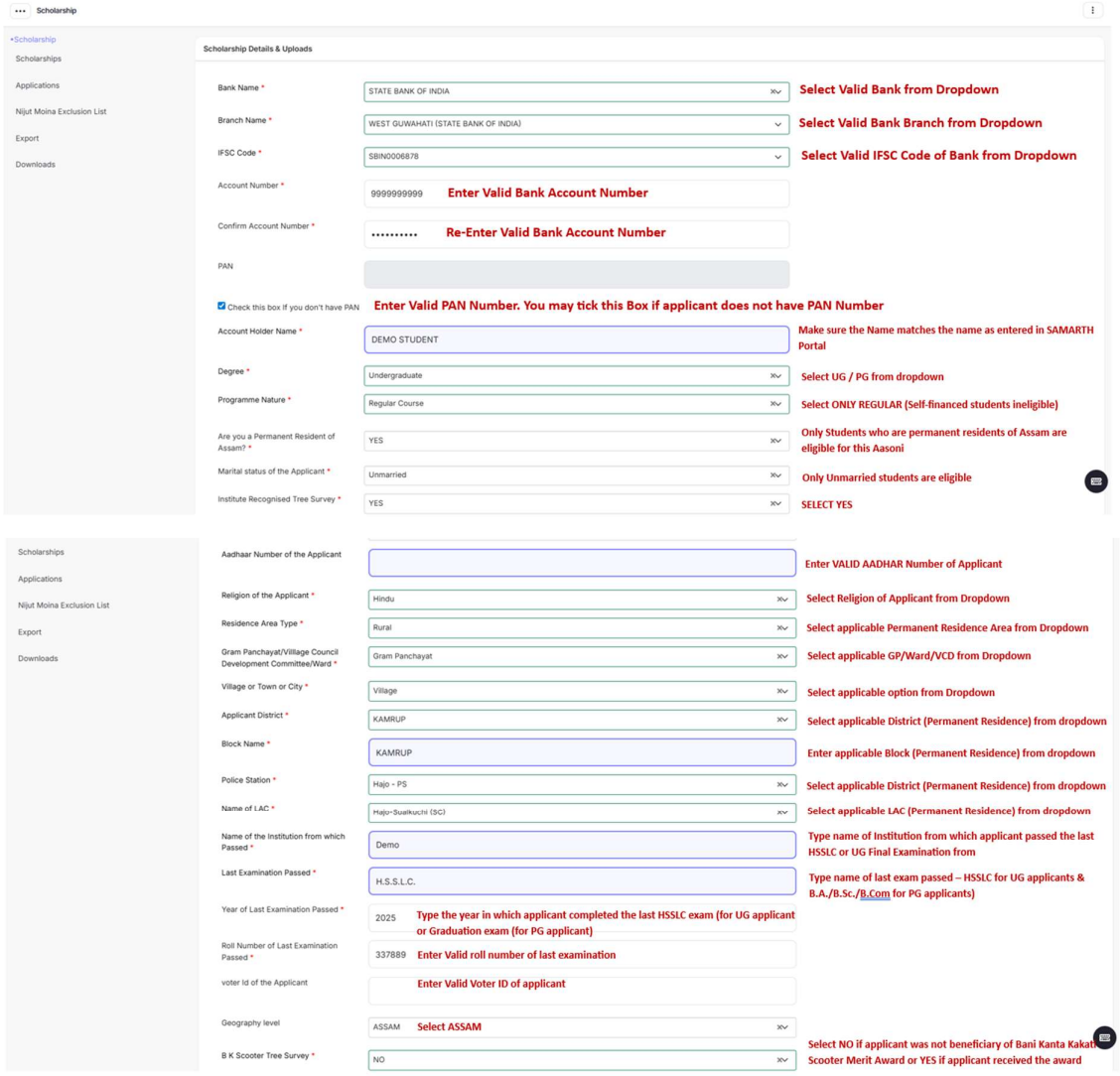


Please remember that P.G. Admission data is IMPORTED DATA (through excel sheet). Therefore, you must double-check that the concerned student really is a current session 1st semester P.G. Student.

Step 10: - After that the admin can click on the "**Apply**" button.

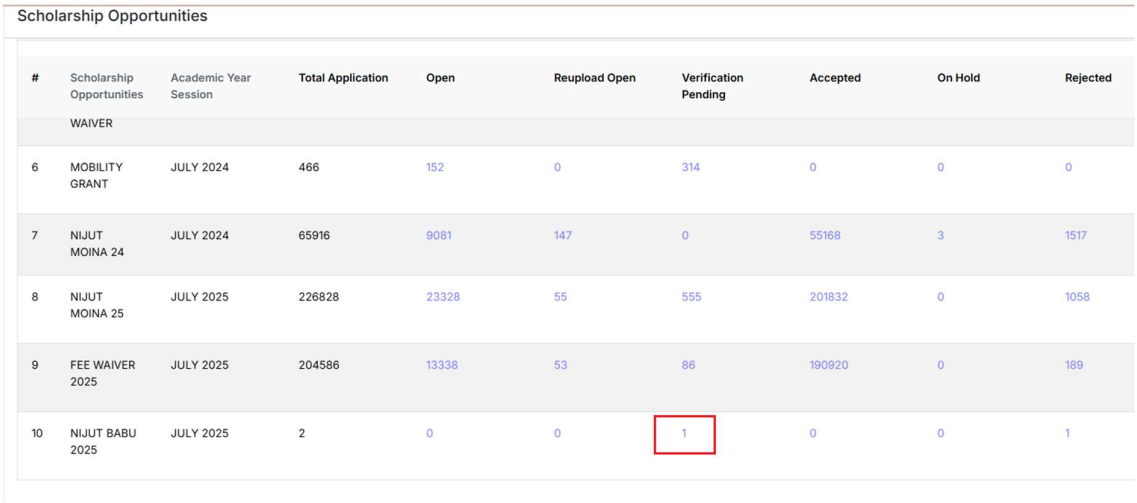


Step 11: - Once clicked on the Apply button the below attached screen will appear here principal needs to fill the required fields and then click on the **"Submit"** button.



- If **Permanent Resident status** is marked wrongly as **NO** and/or If **Marital status** is marked wrongly as **YES** then the application is automatically rejected.
- B.K. Scooter option ONLY VALID for UG students. UG students who have received the Bani Kanta Kakati Scooty award are NOT ELIGIBLE for availing this Aasoni. However, PG applicants are eligible even if they had received the Bani Kanta Kakati Scooty award.

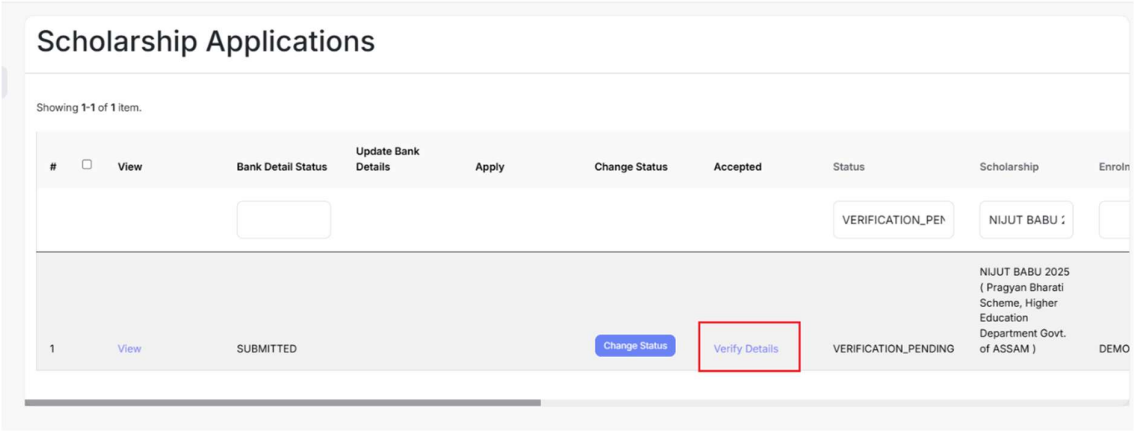
Step 12: - After that click on the Verification Pending section numbers to verify the applied applications.



Scholarship Opportunities

#	Scholarship Opportunities	Academic Year Session	Total Application	Open	Reupload Open	Verification Pending	Accepted	On Hold	Rejected
	WAIVER								
6	MOBILITY GRANT	JULY 2024	466	152	0	314	0	0	0
7	NIJUT MOINA 24	JULY 2024	65916	9081	147	0	55168	3	1517
8	NIJUT MOINA 25	JULY 2025	226828	23328	55	555	201832	0	1058
9	FEE WAIVER 2025	JULY 2025	204586	13338	53	86	190920	0	189
10	NIJUT BABU 2025	JULY 2025	2	0	0	1	0	0	1

Step 13: - Here Admin can "**Verify Details**" of all applied applications once verifications are completed. Then the application count will be shown under the accepted column.

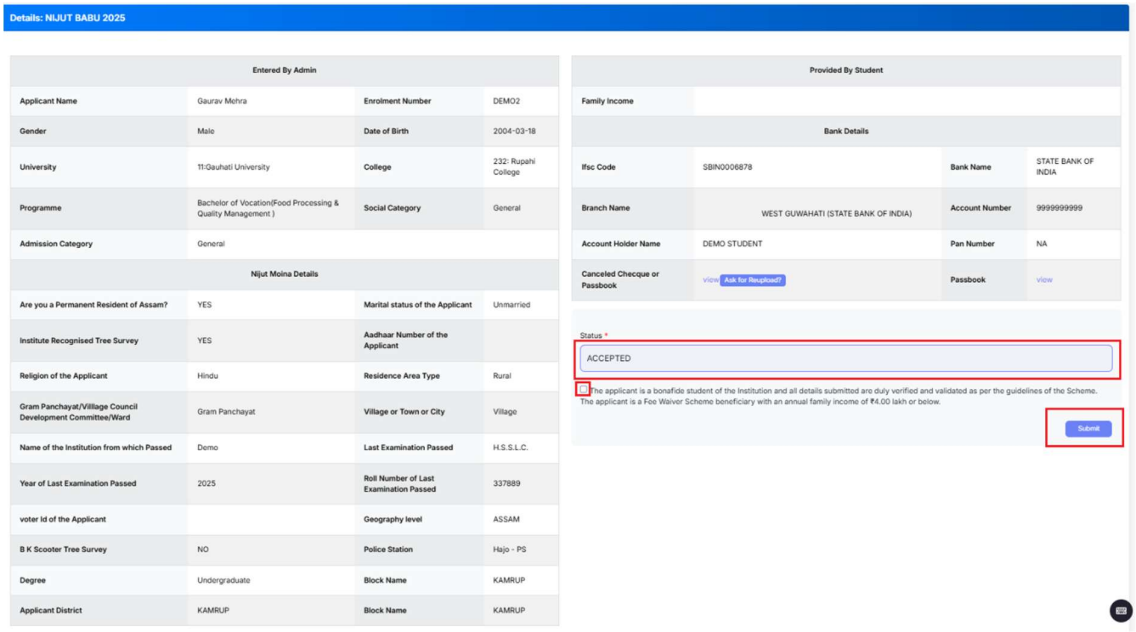


Scholarship Applications

Showing **1-1** of **1** item.

#	View	Bank Detail Status	Update Bank Details	Apply	Change Status	Accepted	Status	Scholarship	Enroln
							VERIFICATION_PEI	NIJUT BABU :	
1	View	SUBMITTED			Change Status	Verify Details	VERIFICATION_PENDING	NIJUT BABU 2025 (Pragyan Bharati Scheme, Higher Education Department Govt. of ASSAM)	DEMO

Step 14: - Once all checks are completed, Check the **Tick Box** on the Income Declaration option and click on "**Submit**".



The inferences for the status of the process are as follows:

- **Open:**
  Admin can view all the open requests made for the purpose of Applying in the respective Scholarship.

- **Verification Pending:**
  Admin/Principal can verify the pending details and ask for a re-upload of the specific documents if required.
- Select status as verified, on hold, or rejected accordingly.
- Mention remark under Admin Remark section.
- Click on the check box.
- Click on the Submit Button.

- **Accepted:**
  Admin can view all the verified/Accepted Applications under this tab.

Note:- Whatever Application Statuses have been marked by admin will be shown under the Separate Tags (*Open reupload, Hold, Accepted, and Rejected*)

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